

**CHARLESTOWN AND LOWER KERSAL  
NEW DEAL FOR COMMUNITIES**

**Minutes of**

**NDC PARTNERSHIP BOARD**

**Held at  
Salford Sports Village 22<sup>nd</sup> February 2010**

**IN ATTENDANCE**

PARTNERSHIP BOARD

Ann-Marie Pickup (Chair)	Community Representative
Steve Aveyard	Albion High School
Kevin Coakley	Community Representative
Lee Craven	Voluntary Sector
Harry Davies	Community Representative
James Eagle	Merlyn Electronics
Janice Lowndes	PCT
Councillor John Merry	Leader of Salford City Council
Les Smith	Community Representative

SUPPORT TO PARTNERSHIP BOARD

Alison Burnett	NDC
Andy Callaghan	Government Office Northwest
Bernadette Elder	NDC
Brian Enright	NDC
Tim Field	NDC
Anne Lythgoe	NDC
Ian Marshall	Job Centre Plus
Eddie Sawford	Salix Homes
Dave Bird	NDC (minutes)
Diana Martin	Salford City Council
Roger Baldry	East Salford Neighbourhood Management Team

**1. Apologies**

Apologies were received from Dot Jones, Councillor Peter Connor, Councillor Matt Mold, Steve Bailey, Rob Pickering, Linda Carr, Brenda Moore, Stella Elliot and Ann Olnier.

Ann-Marie Pickup welcomed everybody and reported that she had received a letter from Dot Jones tendering her resignation from the Partnership Board. Ann-Marie read out the letter from Dot and stated that in addition to a letter of acknowledgement she would personally write to Dot thanking her for her involvement.

Kevin Coakley described the success of Unlimited Potential (previously CHAP) and reported that all activities that NDC had funded CHAP to deliver were now commissioned through mainstream funders. Kevin went on to acknowledge the Board and NDC's contribution to the organisation, and stated that Unlimited Potential is the second fastest growing social enterprise in the UK with a turnover in excess of £1million.

Ann-Marie Pickup thanked the administration team for putting the board papers together.

## **2. Declarations of Interest**

It was agreed that where relevant declarations of interest would remain the same from the previous meeting.

The following Board Members made Declarations of interest under Item 4 Harry Davies (St Sebastian's), Ann-Marie Pickup (GEARS+), Kevin Coakley (St Sebastian's), James Eagle (GEARS+) and Les Smith (Oliver's Youth Club)

Les Smith (Charlestown Riverside), Harry Davies, Kevin Coakley (St Sebastian's) declared an interest in Item 8.

In addition to the previous declarations Ann-Marie Pickup, Lee Craven, Kevin Coakley, James Eagle and Harry Davies declared an interest in Item 5 (Succession Strategy: Development Framework Group).

It was agreed that Item 3 (where applicable), Item 4 (Appendix 1 Finance sub-committee minutes) and Items 7, 8 and 9 on the agenda were to be marked Part 2 – (not for publication or discussion outside the meeting). Notes from these items are contained within Part 2 of these minutes.

## **3. Minutes of 25<sup>th</sup> January 2010**

### Programme Update

A discussion took place regarding Board Members' training needs. Ann-Marie Pickup encouraged Board Members to have one to one meetings with John Chapman regarding their training needs. In addition, Bernadette Elder informed the Board that they are eligible to undertake training provided by Salford City Council and noted that Salix Homes also provide training opportunities.

### A.O.B from 30<sup>th</sup> November 2009

Brian Enright reported that the planning application for the waste transfer site on land adjacent to the former Hercules site had been withdrawn following a request from Urban Vision for additional information. Following a query from Kevin Coakley regarding the approval of an application for a waste transfer site on the former Hercules site Brian agreed to investigate.

## A.O.B from 25<sup>th</sup> January 2010

Ann-Marie Pickup informed the Board that 2 additional places for the Chairs and Chief Executives Conference on the 4<sup>th</sup> and 5<sup>th</sup> March were available. The Board recommended contacting Ann Olnier.

### **4. Programme Update**

Anne Lythgoe reported that expenditure for the current financial year was on target but there had been an adjustment to expenditure of the capital programme due to additional Housing Market Renewal Funding being brought in to the programme and this would be reconciled during March 2010.

Anne went on to present the draft Delivery plan and explained that the text had been slightly amended to reflect the thematic succession arrangements.

#### **The Partnership Board:**

- **Noted current levels of expenditure as detailed in section 3 of the report.**
- **Noted the draft minutes from the January meeting of Finance sub-committee.**
- **Approved the final Delivery Plan for 2010-11 (Year 10).**

### **5. Succession Strategy**

Tim Field introduced a report on the progress made on outstanding issues in development of the NDC Succession Strategy. The Board discussed the Development Framework Group and Ann-Marie Pickup raised the issue of Board Members being paid for their involvement in the group. She reported that in June the Board had agreed not receive an allowance whilst developing the group and that future payments would be dependent on the governance arrangements for the group and a report on this matter would be submitted to a future Board meeting. It was agreed that the issue should be looked at further once terms of reference for the Development Framework Group had been established. Kevin Coakley noted that all Board Members involved in the Development Framework group should declare an interest.

Bernadette Elder provided an update on the Charlestown and Kersal Forums, stating that the forums would be meeting bi-monthly in order to alternate with East Salford Community Committee. Bernadette went on to confirm that the Charlestown Forum would be looking to set future dates to avoid meeting clashes.

Tim Field informed the Board that it is anticipated that pieces of the Local Neighbourhood Action Plan will be fitted together in the form of neighbourhood plans which would be taken forward as part of the Building Better Neighbourhoods initiative which would be covered by Diana Martin in item 6.

Tim Field reported that discussions are ongoing with the Sustainable Regeneration Directorate regarding the future roles and responsibilities for the physical programme.

Bernadette Elder reported that progress regarding the establishment of the Beacon Centre Advisory Group was ongoing and the work would be delivered in partnership with the Youth Service.

Alison Burnett reminded the Board that at the last meeting they agreed to the offer for community use of sports facilities and meeting space at Salford Sports Village. She went on to explain that a meeting would be held in the near future with Salford Community Leisure to discuss arrangements for this offer and that Salford Community Leisure will look to confirm their representation at the local community forum meetings. Ann-Marie Pickup thanked Harry Davies, Kevin Coakley and Alison for their role in resolving this matter.

Tim Field informed the Board that PULSE regeneration are undertaking work with social enterprises and the community hubs which includes assessing each organisation and any development issues they may face

Tim reported that arrangements regarding the community space in the Innovation Forum would be discussed separately in item 7.

Tim went on to report that rent levels for the community space at the Innovation Forum would be discussed at February's Finance sub-committee meeting.

Alison Burnett reported that discussions are on going with Children's Services over commissioning arrangements.

Tim Field reported that a letter had now been received from Greater Manchester Police with a commitment to continue the additional Police officer post in the NDC area once NDC funding finished in March 2010.

Tim went on to report that although working arrangements with the Working Neighbourhoods Team were good, a letter of support from the Director of Community Regeneration remains outstanding. The Board requested that Tim Field and Ann-Marie Pickup write to the Director of Community Regeneration regarding the letter.

Tim reported that an initial meeting had taken place to discuss the detail of the annuity. He went on to describe the proposed annuity arrangements for once the NDC Programme has finished which could see £150,000 per year for 10 years ,in order to support the Development Framework Group and East Salford Neighbourhood Management Team. Tim reminded the Board that there are some unknowns within the arrangement including the overage from the Charlestown Riverside Development and that these items maybe subject to change and it would be necessary to review the arrangements at a later

date. He went on to report that the next steps would involve a meeting with City Treasurer who would then report back to the City Council. Ann-Marie Pickup confirmed that independent valuations would also be sought for the valuation of the NDC assets.

Tim informed the Board that in January staffing sub-committee approved a first draft of an Operational Transitional Plan which would be reported to NDC Staff at an upcoming team meeting. Ann-Marie Pickup recommended an additional Board meeting to brief members on the changing roles within the programme.

Tim reported that the next steps would see the draft succession strategy go to the Government assessment panel on 26<sup>th</sup> February 2010 not 3<sup>rd</sup> March as stated in the report and that representation is not required. Andy Callaghan confirmed that representation had been made from a number of NDC's regarding representing themselves at the panel but explained this was not Treasury procedure. Andy went on to state that the key to approving the Succession Strategy will be finalising the annuity arrangements with the Council and that arrangements around financial clawback would be signed off at a later date and not at the same time as the Succession Strategy.

#### **The Partnership Board:**

- **Noted progress made with the issues raised in section 3 of the report and commented on the key issues.**
- **Noted the timetable estimated for approval of the final strategy.**
- **Requested a letter to be sent to the Director of Community Regeneration.**
- **Noted the change of date for the assessment panel to the 26<sup>th</sup> February.**
- **Requested a report outlining the options for allowances for the Development Framework Group.**

#### **6. Building Better Neighbourhoods (Presentation)**

Diana Martin provided a presentation about the City Council's Building Better Neighbourhoods initiative (see attached presentation). Following a query from Kevin Coakley regarding training and focusing on delivery at a local level, Diana explained that the strategy would look at collective agreement and focus on engagement and empowerment and noted that NDC had been a trial blazer. Councillor Merry went on to comment on the importance of representation and participation and that East Salford Community Committee is one of the most vibrant community committee in Salford.

**Ian Marshall and Andy Callaghan left the meeting at this point.**

## **10. A.O.B**

Harry Davies reported that the Environment Agency have been cutting down trees along the bund and red path on Littleton Road. Bernadette Elder agreed to investigate.

Harry went on to raise concern over parking at Salford Sports Village during a recent event and informed the Board this issue would be taken to the Kersal Forum.

Tim Field reported that the magazine New Start were compiling an article and NDC had been asked to comment due to having the biggest improvement in local satisfaction with the area to live.