



CHARLESTOWN & LOWER KERSAL NEW DEAL FOR COMMUNITIES

Minutes of

NDC PARTNERSHIP BOARD

Held at

St Sebastian's Community Centre
MONDAY 23RD FEBRUARY 2009

IN ATTENDANCE

PARTNERSHIP BOARD

Ann-Marie Pickup	(Chair) Community Representative
Kevin Coakley	Community Representative
James Eagle	Merlyn Electronics
Lee Craven	Voluntary Sector
Les Smith	Community Representative
Stella Elliott	Community Representative
Harry Davies	Community Representative
Brenda Moore	Community Representative
Janice Lowndes	Salford PCT
James Powell	University of Salford
Steve Aveyard	The Albion School
Steve Bailey	Greater Manchester Police
John Merry	(Vice Chair) Leader of Salford City Council

SUPPORT TO THE PARTNERSHIP BOARD

Tim Field	NDC
Alison Burnett	NDC
Anne Lythgoe	NDC
Brian Enright	NDC
Bernadette Elder	NDC
Dave Bird	NDC (Minutes)
Ian Marshall	Job Centre Plus
Paul Walker	Salford City Council

Also present:

John Gilman	Miller Homes (for Item 3 only)
Ian Ridgeway	ID 4 Living (for item 3 only)

PART 1

1. APOLOGIES AND INTRODUCTIONS

Apologies were received from Dorothy Jones, Linda Carr, Anne Godding, Rob Pickering, Christine Gough, Peter Connor and Phil Geller.

All present introduced themselves, and Ann-Marie Pickup welcomed John Gilman and Ian Ridgeway to the meeting.

2. DECLARATIONS OF INTEREST

Declarations of interest were made by Kevin Coakley (Item 3 and 6 St Sebastian's, CHAP), Les Smith (Item 3 Oliver's Youth Club), Lee Craven (Item 5 Lichfield Street) and Ann-Marie Pickup (Item 3 Unity Quarter).

4. Minutes from 26th January 2009

Ann-Marie Pickup confirmed she had now accepted Carole Woodward's resignation from the Board. Bernadette Elder agreed to start the process for Board elections in May to replace Carole.

Anne Lythgoe noted that as the date for the Verification Panel had been confirmed as Monday 2nd March, this was the same date as the succession trip to Middlesbrough. James Eagle, Janice Lowndes and Kevin Coakley had now confirmed that they could represent the Partnership Board at the Verification Panel Meeting.

With regard to the issue of Brunswick House Ann-Marie Pickup informed the Board that a meeting would be taking place between herself, Tim Field, Urban Vision and Start on Friday 27th February.

5. Programme Update

Anne Lythgoe presented a report which

- Provided information on expenditure to date for the 2008-09 financial year
- Provided information about the bid to Government for the 2009-10 financial year
- Sought approval of the draft Delivery Plan (2009/10)
- Provided an up date from the Finance sub committee

Anne Lythgoe confirmed that the Department of Communities and Local Government (DCLG) had approved to bring forward £250,000 from the 2009/10 allocation to increase the current year's capital grant allocation. She went on to confirm that the revised allocation for the financial year is now £6.990m with a capital allocation of £4.046m and a revenue allocation of £2.944m. Anne also explained how a bid for 2009/10 funding allocation had now been made.

Anne Lythgoe introduced the Draft Delivery Plan 2009/10 explaining that the Year 9 programme contains 46 projects with 3 projects in reserve and 5 projects finishing throughout the year. She noted that the Draft Delivery Plan had been developed following the two working sessions in November 2008 and January 2009. The Draft Delivery Plan proposes over programming of £280,283 (13%) in the revenue programme and £262,053 (6%) in the capital programme and includes a section on risk management. There were no queries raised around the Delivery Plan.

Anne Lythgoe explained that in order to ensure continuity of support for provision to local community facilities and enterprises, it is proposed a three-month contract extension be granted to the Supporting Community Facilities project which will

allow continuation of support, whilst a new project appraisal is brought forward for approval.

Paul Walker joined the meeting during discussion of this item

The Partnership Board:

- **Noted the current level of expenditure and cancellation of January's Finance sub-committee.**
- **Approved the draft Delivery Plan for 2009/10**
- **Approved a 3 month contract extension for the Supporting Community Facilities project (April - June 2009)**

6. Community Facilities Governance Audit

Alison Burnett presented a report which

- Provided an update on the recent audit of the governance arrangements for local community facilities
- Sought agreement on a way forward to address any identified issues

Alison Burnett described how the NDC Partnership has invested heavily in a range of community facilities, with the capital cost standing in the region of £4.3m. She went on to discuss each of the major community facilities in the NDC area in turn. She informed the Board that the Big Life Company had been appointed to manage the two healthy living centres and had established an Advisory Group with a target of at least 50% of its members being local people, volunteers, trainees and service providers. However, the group currently has no resident involvement, although St Sebastian's does have a place on the group. The Big Life Company has indicated they would welcome NDC assistance in support and developing potential community members for the Advisory Group through the Learning and Development project. She recommended that this be looked at as part of the NDC Learning and Development Project. Kevin Coakley informed the Board that he was now a resident representative on the Advisory Group with Alex Thompson taking over representation of St Sebastian's. Kevin went on to inform the group that The Big Life Company was arranging training and development for community representatives.

Alison Burnett then described how the Sports Village Local Management Group is made up of members from NDC, Salford Community Leisure, Manchester Football Association, local elected members and local sports clubs. She went on to explain that under the terms of reference around managing the centre the Management Group should meet every quarter. However, over the last year and a half attendance has waned with the last meeting taking place in February 2008 with only 3 people in attendance. Following discussions, John Merry proposed that he arrange a meeting with NDC and Salford Community Leisure to resolve issues with the Management Group.

Alison Burnett informed the Board how the Beacon Centre advisory group had been established by the Youth Service and is committed to meeting quarterly but again this group has not met since July 2008.

Following discussions John Merry proposed that he would broker a meeting with Children's Services on behalf of the NDC Board.

Alison Burnett explained how the Innovation Forum (IF) is managed by Salford University and Urban Vision. She went on further to explain that a proposal for the acquisition of the Salford Innovation Park, including a management contract for IF was put out to tender in the summer 2008 but was unsuccessful due to the economic downturn. Alison reminded Board Members that James Powell was the nominated NDC representative on the management committee but that it was not clear when the management committee would be convened. James Powell confirmed he was now a trustee of Peoples Voice media who manage the Social Media Project within IF.

Alison Burnett recommended that written conformation is sought from Salford City Council regarding the timescales for the future management arrangements of the Innovation Forum. John Merry again indicated that he would follow this up on behalf of the Partnership Board.

Tim Field noted that by September 2009, the final NDC succession Strategy will be signed off by the Partnership Board and Accountable Body. In order to safeguard the assets that NDC has invested in he encouraged Board Members to take part in local advisory or steering groups. It was noted in discussion that this way already happening in some areas and that opportunities exist for Board Member input to various service planning opportunities including a Healthy Living Centre visioning event the following Friday at the Angel Healthy Living Centre. Janice Lowndes extended an invitation to all Board Members to this event.

The Partnership Board:

- **Approved a package of support being identified and piloted within the Learning and Development Group for potential community representatives on the Healthy Living Centres Advisory Group and agreed a revised aspiration for community involvement in the governance of the centres**
- **Agreed that Alison Burnett would provide a brief by email for John Merry on behalf of the NDC Partnership Board outlining concerns over the management and governance of the Sports Village and Beacon Centre, and seek assurances over their future**
- **Agreed that Alison Burnett would provide a brief by email for John Merry seeking conformation from Salford City Council regarding time scales for future management arrangements of the Innovation Forum**

James Powell left the meeting at this point

7. AOB

Bernadette Elder presented a report which provided an update on the Places of Change project. She went on to inform the Board that the Places of Change project is proposed to be developed in the Brindle Heath area by the Salvation Army, replacing the current provision located on James Street in Central Salford, which is now not fit for purpose. The new scheme will consist of 20 beds with 10 spaces for short term stays and 10 beds for long term accommodation for people prior to moving on to independent living in the City.

Bernadette Elder went on to describe how a consultation event took place on 16th February at St Thomas Church to enable local residents to meet with staff from the Salvation Army Housing Association and were informed that they could submit comments on the application up to the 4th March 2009. Bernadette Elder recommended the Board take into consideration the challenges of other service providers in the area including the probation service and the impact this could have on the local community and NDC proposals for Bazaar Street and recommended the Board consider the option of requesting an impact assessment for the proposed development on the local area.

It was noted in discussions that previously, local councillors had advised residents of the Brindle Heath area that there would be no development of this type in the area, but that the application should be considered within the context of provision for the whole of Salford.

The Partnership Board:

- **Noted the information provided in the report**
- **Agreed that an Impact Assessment should be requested for the proposed development**

Tim Field explained that John Chapman would be sending out letters regarding a succession workshop involving a skills and capacity building programme. Kevin Coakley requested that any dates for the workshops should accommodate people who work. Bernadette Elder reassured the Board that additional sessions could be put on if needed. Tim Field agreed to discuss the issues with John Chapman.

Lee Craven requested that a letter be sent on behalf of the Board to Councillor Hulmes wishing him well

DATE AND TIME OF NEXT MEETING:

NEXT BOARD MEETING:

MONDAY 30th March 2009

(5.30pm for) 6pm

SALFORD SPORTS VILLAGE