

**CHARLESTOWN AND LOWER KERSAL
NEW DEAL FOR COMMUNITIES**

Minutes of

NDC PARTNERSHIP BOARD

Held at

St Sebastian's Community Centre 24th May 2010

IN ATTENDANCE

PARTNERSHIP BOARD

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|--------------------------|--------------------------|
| Ann-Marie Pickup (Chair) | Community Representative |
| Linda Carr | Community Representative |
| Councillor Peter Connor | Local Councillor |
| Lee Craven | Voluntary Sector |
| Harry Davies | Community Representative |
| James Eagle | Merlyn Electronics |
| Stella Elliott | Community Representative |
| Janice Lowndes | Salford PCT |
| Councillor John Merry | Leader of the Council |
| Councillor Matt Mold | Local Councillor |
| Brenda Moore | Community Representative |
| Ann Olnier | Community Representative |
| Les Smith | Community Representative |

SUPPORT TO PARTNERSHIP BOARD

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| Alison Burnett | NDC |
| John Chapman | East Salford Neighbourhood Management Team |
| Bernadette Elder | NDC |
| Brian Enright | NDC |
| Tim Field | NDC |
| Anne Lythgoe | NDC |
| Rob Pickering | Salford City Council |
| Phil Royle | Job Centre Plus |
| Eddie Sawford | Salix Homes |
| Dave Bird | NDC (minutes) |

1. Apologies

Apologies were received, from Steve Aveyard, Steve Bailey, Roger Baldry, Keith Barnes and Paul Walker.

Ann-Marie Pickup welcomed everybody. She went on to inform the Board that this meeting would be Tim Field's last before taking up a new position with

Salford City Council. Ann-Marie thanked Tim for his valuable contribution to the programme and wished him luck in the future.

2. Declarations of Interest

Lee Craven declared an interest under Item 4; Programme Update (Lichfield Estate)

The following Board Members made declarations of interest under Item 5; Succession Strategy; Ann-Marie Pickup, Linda Carr, Lee Craven, Harry Davies, James Eagle and Ann Olnier (Development Framework Group).

Ann Olnier declared an interest in Item 6; Brunswick House and Harry Davies declared an interest in Item 7; Bowling green (Lower Kersal Social Club).

It was noted that Items 3, 6 and 7 were not for publication or discussion outside of the meeting, due to commercial nature of the content of the reports.

3. Minutes of 26th April 2010

Minutes of 29th March

Bernadette Elder reported that no nominations had been received for the vacant positions on the Partnership Board. Ann-Marie Pickup suggested that this is in fact a positive result and that local residents were keen to join the Development Framework Group, to which the Board agreed. It was noted that it may prove difficult to achieve a quorum as the total number of Board members would be reduced if the current vacancies are not filled and it was agreed to review this at the AGM in July.

4. Programme Update

Anne Lythgoe provided details on the proposed project slippage allocations from 2009/10 in to the final year. She explained that the slippage of £1.7m took in to consideration reserve and contingency elements within the project approvals.

Anne reminded the Board that all NDC grant must be spent by 31st March 2011 and that this would be achieved through working in partnership with Salford City Council. She went on to explain that to ensure the delivery of the programme in the final year, Finance Sub-committee would be discussing a draft Project Implementation Plan at May's meeting.

Anne reported that at April's Finance Sub-committee meeting a policy had been approved for the disposal of small items or equipment purchased by NDC grant.

The Partnership Board:

- **Approved slippage of project allocations from 2009/10 into the 2010/11 financial year.**
- **Noted the proposed risk management arrangements for the final year of the programme.**
- **Noted the draft minutes from the March meeting of Finance Subcommittee, including the approval of the Policy for disposal of small items of equipment.**

Councillor Peter Connor joined the meeting at this point.

5. Succession Strategy

Tim Field introduced a report updating the Board on the progress towards the Final Succession Strategy. He went on to inform the Board that discussions were taking place with Salix Homes, Greater Manchester Police and East Salford Neighbourhood Management Team about occupying Cromwell House once the NDC programme has finished.

Bernadette Elder reported that discussions are ongoing regarding the Beacon Centre Advisory Board but that these have been affected by recent changes within the Youth Service and the appointment of a new Lead Member for Children's Services.

Alison Burnett reported that following a meeting with Manchester Science Parks (MSP) regarding the Policy of Occupation for the community space at the Innovation Forum a number of minor but significant amendments were proposed. She outlined these and explained that they would enhance the offer and the role of the Development Framework Group (DFG).

Alison went on to report that MSP would also be looking to establish an Advisory Group for the Innovation Forum which will include provision for NDC representation. She went on to propose that representation could be sought from the DFG. It was suggested that James Powell be contacted due to his previous expression of interest in this role when he was an NDC Board member. However, concern was raised that James is not a member of the Development Framework Group, whom he would be representing, and that there should be a mechanism in place by which he could report back to the community.

Tim Field reported that a proposal for the annuity agreement which would involve a revenue budget of an agreed sum per annum, linked to when the remaining NDC assets become realisable, had been submitted and approved at the City Council's Leader Briefing. He went on to explain that the proposed annuity would see £150,000 in the first year falling over a 3 year period to £90,000. This would then be reviewed on annual basis with the aim of continuing the arrangement until 2047. Tim highlighted the success in securing a low risk long-term deal for the annuity arrangements and the role played by the Partnership Board.

Anne Lythgoe outlined the next steps which will see the Draft Final Succession Strategy being presented at June's Board following which it would be taken to the City Council Cabinet before being approved by Government. It was noted that that the approvals process for the Succession Strategy has been reduced by Government.

The Partnership Board:

- **Noted the progress made with regard to the issues raised in section 3 of the report and commented on key issues.**
- **Agreed the updated Policy of Occupation for the community space in the SIF and that James Powell should be approached initially about a role on the SIF Advisory Group, otherwise a representative would be sought from the DFG**
- **Agreed proposals for the annuity arrangement with Salford City Council.**
- **Noted the timetable for approval of the final strategy.**

8. Evaluation Strategy

Anne Lythgoe provided a presentation on the evaluation of the NDC programme so far (see attached presentation).

Councillor Matt Mold left the meeting at this point.

Board Members requested the full version of the community empowerment report, which Anne agreed to circulate before proposing that she would provide additional briefings on the evaluation reports as requested by Board Members.

The Partnership Board discussed how NDC had developed within the original Government context into a strong and successful partnership. Anne explained that there is a lot of learning from the NDC programme that needs to be shared and went on to highlight booklets already developed to promote the success of the Women of the World and Gemini community groups for example. Additional booklets will be released throughout the year to showcase learning from the NDC.

Anne explained that as part of the national evaluation MORI Household surveys have been undertaken on a biannual basis but Government would not be funding the survey in the final year. She went on to explain that it would cost £46,000 to undertake the survey. Following a discussion around data protection robustness and continuity of the survey, the Board approved the proposal for the MORI survey.

Anne went on to suggest that once the NDC programme finishes there will be a need for a local resident to champion the learning from the evaluation and that this could be a role for a member of the Development Framework Group.

The Partnership Board

- **Noted the presentation and feedback from evaluation of the programme so far.**
- **Noted the evaluation tasks and budget which will be required in 2010-11.**
- **Approved proposals for a MORI Household Survey in 2010.**
- **Noted the role for a member of the Development Framework Group in championing the evaluation work.**

9. Neighbourhood Renewal Agency

Tim Field presented a report to update the Partnership Board on the progress being made towards establishing a Neighbourhood Regeneration Agency. He explained that it had been concluded that the establishment of a national legacy organisation was not viable, but noted there is the possibility of developing an online learning legacy.

The Partnership Board

- **Noted the outcome of the attempts to establish a national Neighbourhood Regeneration Agency.**
- **Agreed to pursue future legacy activity via the Evaluation and Succession Strategies, and report back on this to the Board in September 2010.**

10. A.O.B

Ann-Marie Pickup drew the Partnership Board's attention to the reports on the B 4 Box programme and the Staffing Review Update which had been included in the Board papers for information.

Tim Field informed the Board that on the 28th June 2010 he would be holding a leaving celebration event at Salford Sports Village from 4.30pm, to which everyone was invited.

Ann-Marie Pickup congratulated the Councillors in retaining their seats at the recent local elections.

Date and Time of next Meeting

28th June 2010

(5.30 pm for) 6pm

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Salford Sports Village