

**CHARLESTOWN AND LOWER KERSAL
NEW DEAL FOR COMMUNITIES**

Minutes of

NDC PARTNERSHIP BOARD

**Held at
Salford Sports Village 28th June 2010**

IN ATTENDANCE

PARTNERSHIP BOARD

Ann-Marie Pickup (Chair)	Community Representative
Steve Bailey	Greater Manchester Police
Linda Carr	Community Representative
Councillor Peter Connor	Local Councillor
Lee Craven	Voluntary Sector
Harry Davies	Community Representative
James Eagle	Merlyn Electronics
Stella Elliott	Community Representative
Janice Lowndes	Salford PCT
Brenda Moore	Community Representative
Ann Olnier	Community Representative

SUPPORT TO PARTNERSHIP BOARD

Alison Burnett	NDC
John Chapman	East Salford Neighbourhood Management Team
Bernadette Elder	NDC
Brian Enright	NDC
Anne Lythgoe	NDC
Rob Pickering	Salford City Council
Eddie Sawford	Salix Homes
Dave Bird	NDC (minutes)

Also present:

Jonathan Brown (Item 5 only)
Rob Young (Item 5 only)
Tim Field

1. Apologies

Apologies were received Steve Aveyard, Roger Baldry, Keith Barnes, Les Smith, Councillor John Merry and Phil Royle.

Rob Pickering congratulated Ann-Marie Pickup on receiving her MBE for services within the local community.

Councillor Connor, Tim Field and Brian Enright joined the meeting at this point.

5. Development Framework Review (presentation by Urbed)

Jonathan Brown and Rob Young provided a presentation on the work undertaken to date on the Development Framework Review.

In discussion, the Board raised issues around the accessibility of local bus services. Ann-Marie Pickup recommended that these be taken to the proposed round table workshop. Jonathan Brown confirmed that the workshop would be taking place on the 15th July 2010 to discuss the physical plans for the area for the future and Board Members would be shortly receiving an invitation.

2. Declaration of Interest

Ann Olnier (Brunswick House) and Harry Davies (Bowling Green) declared an interest in Item 3; minutes of the last meeting.

Harry Davies (St Sebastian's Hub) and Lee Craven (St Georges Primary School) declared an interest in Item 7; Charlestown Riverside Update.

The following Board Members made declarations of interest under Item 6; Final Succession Strategy; Ann-Marie Pickup, Linda Carr, Lee Craven, Harry Davies, James Eagle and Ann Olnier (Development Framework Group).

It was noted that Items 3 and 7 were not for publication or discussion outside of the meeting, due to the commercial nature of the content of the reports.

3. Minutes of 24th May 2010

Programme Update

Anne Lythgoe reported that Finance sub-committee had approved the Project Implementation Plan, that all substantiated projects in the delivery plan had been approved, that Finance sub-committee had agreed to bring forwards a number of contingency projects as a risk management measure.

Succession Strategy

Bernadette Elder reported a meeting would be taking place with Urban Vision on the 20th July to discuss the potential of developing a neighbourhood office at Cromwell House.

Alison Burnett confirmed that she had contacted James Powell regarding his representation on the Innovation Forum Advisory Group but as yet had not received a response.

Evaluation Strategy

Anne Lythgoe reported that the full version of the Community Engagement and Empowerment Evaluation report had been sent out to the Board Members.

4. Programme Update

Anne Lythgoe provided an update on expenditure and reported that by the end of May, 13% of the grant allocation had been spent. She reported that this is inline with the Project Implementation Plan.

Anne went on to draw members' attention to the Monitoring and Evaluation sub-committee Report and explained how this could be used to showcase the learning from the NDC projects.

The Partnership Board

- **Noted the total expenditure of NDC grant until the end of May 2010.**
- **Noted the draft minutes from the May meeting of Finance sub-committee.**
- **Noted the update report provided from Monitoring and Evaluation sub-committee.**

6. Final Succession Strategy

Anne Lythgoe presented a report which sought approval from the Board for the final Succession Strategy. Ann-Marie Pickup thanked everybody who had contributed to its development.

Following discussions, it was noted that the NDC Programme was well into the final year and that the Development Framework Group would be key to the long term accountability once the NDC Programme had finished.

Rob Pickering confirmed that the Succession Strategy would be considered for approval by the City Council's Cabinet on the 13th July. Anne Lythgoe went on to explain the arrangement for an annuity would be approved as part of the Succession Strategy. She then outlined the next steps in the final approval of the strategy.

Bernadette Elder reported that elections to the Development Framework Group would be taking place in the coming months. Following a discussion around the raising of awareness for succession arrangements, the Board recommended the Bernadette Elder be responsible for overseeing a programme of events, newsletters or leaflets.

The Partnership Board

- **Noted the progress made with regard to the issues raised in section 3 of the report and commented on key issues.**
- **Approved the draft Final Succession Strategy for submission to the City Council and to Government.**
- **Noted the timetable estimated for approval of the final strategy.**
- **Provided suggestions for the promotion of the Succession Strategy to key stakeholders.**

8 A.O.B

Brenda Moore requested that a letter be sent to residents on Hassop Avenue regarding the timescales for the environmental improvement works. Brian Enright agreed to telephone Brenda to discuss the issue.

Bernadette Elder reported that NDC programme had been shortlisted for a Homes and Communities Agency Award for stronger communities.

Ann-Marie Pickup thanked Alison Burnett for all her work and support to the Partnership. Alison confirmed she would be taking up a new role in the Employability team as Senior Joint Commissioning Manager.

Date and Time of next Meeting

26th July 2010

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St Sebastian's Community Centre

AGM 5.00pm – 5.30pm

Board Meeting 6.00pm